



APICS Instructor Evaluation

Instructor: _____ Date: _____

Course Name: _____

Please rate your experience with the instructor in the following areas:		Strongly Agree	Agree	Slightly Agree	Slightly Disagree	Disagree	Strongly Disagree
		6	5	4	3	2	1
Knowledge	1. Demonstrated subject knowledge expertise and illustrated the practical business applications of course content (relevancy to the workplace)	6	5	4	3	2	1
	2. Provided practical exercises, examples, applications, and illustrations of course content	6	5	4	3	2	1
	3. Addressed any student needs, presented the material at an appropriate level, and assessed participants' comprehension	6	5	4	3	2	1
Presentation Skills	4. Delivered information effectively (eye contact, use of voice, body language, enthusiasm, composure, self-confidence, and overall attitude, etc.)	6	5	4	3	2	1
	5. Used media effectively (flipcharts, PowerPoint, overheads, projector, etc.)	6	5	4	3	2	1
	6. Listened well to participants	6	5	4	3	2	1
	7. Stimulated participation, asked questions that encouraged reflective thinking, and gave adequate answers to questions	6	5	4	3	2	1
Organization	8. Stated objectives and main points clearly at the beginning of each lesson and summarized main points at the end of each lesson	6	5	4	3	2	1
	9. Covered subject adequately and delivered at a pace enabling participants to meet objectives	6	5	4	3	2	1
	10. Managed class time effectively, stayed within time limits, was concise, and stayed on topic	6	5	4	3	2	1

A. How did the Instructor meet your needs?

B. How could the Instructor have better met your needs?

C. Comments: