



Board of Director's Meeting  
 Date: Tuesday, May 24, 2016  
 Time: 6:30 pm to 8:30 pm  
 Teleconference

**Roll Call Attendance:**

Present		Absent		Guest	0
Anthony McCall	✓	Katie Smith	X		
Jim Pullin	✓	Tim Bissen	X		
Robin St. Clair	✓	Jean Krupinski	X		
Chris St. Clair	✓	Denise Gillespie	X		
Allison Dykeman	✓	Scott Wagner	X		
Phil Van Dusen	✓	Fred Griffith	X		

Meeting started at 6:30 PM

New Actions:

- All hands on deck for CBAR preparation



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Old Business- 15 minutes:

- Website Updates
  - Denise to update BOD on website
- SE District Mtg in June
  - Robin and Denise- remember to register!

Brief Director Reports- 70 minutes:

- Finance- (Phil)
  - Budget Update
    - Overall \$52,278.69 - should end up pretty strong for the year.
    - Anthony to talk with Katie about outstanding check
- Marketing- (Allison)
  - New ideas
    - Networking event
    - Group tour every other month at a microbrewery?
    - Inquire at restaurants for set menu options/separate group room
    - Have giveaways at PDMs
- Programs- (Anthony/BOD)
  - CBAR Preparation and Submission
    - Review the CBAR packet and determine how to best divide this among the BOD members.
    - Denise will take over for Katie and Tim for CBAR submission
    - Want to hold WEBX type session or have 1 on 1s to answer questions. Next Tuesday- answers for CBAR questions. Need to update scorecard
    - CBAR submission must be completed by 7/31/2016.
  - Program Planning for 2016-2017



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- Management/Student Night
  - July 9th - Propose strategic planning meeting for 2016-2017 term
  - Change venue from UCF to Seminole State College?
  - Schedule event for October 2016
  - Book speaker as soon as possible. Kim Moore has a great talk about Leadership
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- Education- (Anthony)
    - Updates / outlook on the remaining LMCO modules for 2016
    - Instructors to get together before next board meeting.
    - Status of LMCO classes
      - Completed MPR classes, 2 week window into DSP classes, on track!
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- Student Affairs- (Robin)
    - Student Updates
    - October event- student night
    - Currently looking into redefining what a student is (full time vs. part time)
    - Continue working with UCF

Open Discussion and Actions:

- PDM Attendance – change of venue for 2016-2017?
- SE District Meeting in Louisville, KY (June)
  - Denise and Robin has volunteered to attend