

Board of Directors Meeting Minutes – FINAL

4/23/2013

Roll Call Attendance:

Present	8	Absent	3	Guest	
Jean Krupinski	√	Sally Morris	√		
Megan Hamel	√	Jo Fickes	√		
Bob Jalio	√				
Jim Pullin	√				
Phil Van Dusen	√				
Katie Smith	√				
Fred Griffith - briefly	√				
Denise D. Gillespie	√				

Meeting was held virtually and started at 6:30 PM.

Old Business

2013 Conference Update: Denise reported that in addition to the previously mentioned tours, Darden has been secured and a second tour request has been initiated.

- CHEP was eliminated due to lack of response, and Southern Wine and Spirits in Lakeland does not do tours.
- “Clean the World” is being considered for a tour in concert with the Social Responsibility aspect of the Supply Chain
- Bob wanted to know if the LM employees assisting in the tour are considered in the numbers – Denise to check with APICS HQ

MACF – BOD Update – Fred presented how the MACF board works, including:

- Meeting is held during business hours (usually 3:30 pm – 5:00 pm); some people phone in
- Every Board member has to be on a committee (3 exist); some are on more than one
- Every Board member adopts a company to go after to recruit for membership

2013 – 2014 Officers: Most people have already given Jean their intentions

- Education – Jim confirmed he will stay on
- Website – Still pursuing
- Open Positions – Marketing or Secretary is open – Katie is flexible
 - Megan reported that **Tim (?)** from Lockheed is interested in the Board
 - Bob suggested that we reach out to other companies like Disney to diversify and engage them for board membership and possible membership.

Membership

- Sally was absent but sent her information prior to the meeting;
 - Membership is at 123 with 5 losses and 2 new in March.
- Sally still to coordinate with Jim as one of the new members who filled out the survey is seeking on-site training at Tyco Healthcare!

Board of Directors Meeting Minutes – FINAL

4/23/2013

Programs

- Faro Tour feedback was presented with pretty good results
 - Bob suggested that future tours have an itinerary so people will know what to expect
- May – meeting will be the 14th - Kim Moore – “Everyone Communicates, You Connect”
 - Bio has been posted to the website as well as the request to bring your business card to meeting
 - There will be a game at the end
 - It will also include company of the year, volunteer of the year, and the approval of the 2013-2014 officers
 - Jean to send out the forms for the volunteer of the year & company of the year
- May 18th SE District Mini meeting will be at the Embassy Suites from (8:30 – 4:15)
 - Mini Meeting Topics:
 - Company Coordinator Programs
 - Learning through games
 - Succession planning checklist
 - Market to nontraditional supply chains
 - Everyone who can attend needs to register on the SE District website
- Upcoming 2013/2014 – Megan presented a tentative slate for discussion
 - Discussion on September as to if we should have the LM tour (dry run) or to kick off the program year with a planned program
 - Purpose of tour was for practice of 3 groups simultaneously
 - Membership Recognition night is also planned
 - Agreed to do an education presentation as a pre-PDE event and then the PDE could be an education game.
 - October
 - Denise to do a webinar on the Trends in Demand Planning – will schedule for an evening event – time TBD
 - November and February
 - Plant Tours – Selections include: Pepsi , Simply Orange, DataMax, Catrike
 - December – nothing scheduled
 - January – Have at UCF – for MBA class and have Student Night – Have Deb Hansford
 - Also will be a Volunteer and Learn at Second Harvest (3rd or 4th Saturday)
 - Will need Bob’s help to
 - March/May – Webinar or other speaker - TBD
 - April – Plant tour

Marketing

Katie reported:

- Company Coordinators matrix is updated and will be sent out to everyone.

Finance

- Our current balance is \$51,790.79 down \$3,710 for the year.
- Though we have not the education anticipated for the year, we have kept our expenses low.
- Phil presented two options Pay Pal via the web, or via the phone app.
 - Need to investigate website to see if it will accommodate the paypal account - **Denise**
 - **Megan** - still pending to see if you could use Pay Pal with E-vite

Board of Directors Meeting Minutes – FINAL

4/23/2013

Education

- LM CPIM training that begins in September 2013.
 - This will be 17, 5 hour sessions and support all US time zones.
 - Will involve 15 -20 students – Instructor compensation needs to be reviewed by the Board
 - Dry training run to be done in May
 - Other open issues are required, such as names of participants, when will study guides be available (July), etc.
 - Jim to put together a list of what is necessary
- Lockheed needs the invoice for the DSP – Denise to do the invoices – class to start this Friday
- Jim has provided the next education dates:
 - CPIM starting in Sept. and CSCP in October – takes us through early 2014.
 - Other education offerings being considered and will be put in the program
- Jim will continue to make contact with Tyco/Covidian to see what their needs
- The education SOP will be reviewed at our Strategic Planning meeting in the summer.

Social Media & Website

- Jean reported that she has not been successful in contacting someone at Winter Park Tech
- Denise to investigate about other website creators commercially
- Jean to investigate using Chase Voight at LM and see if there is an interest

Scorecard and Other items

- Strategic Planning session - Location and Date to be determined but will be sometime in July.
 - Jean agreed to schedule
- **CBAR** – Denise will begin to address the items in the next week or so and will contact individually if anything is needed.
- Jean will update the scorecard and send it out for all to review

Meeting was adjourned at 8:20 PM