



Board of Director's Meeting Agenda
 Date: Tuesday, April 15, 2014
 Time: 6:30 pm to 8:30 pm
 Virtual Telecon

Roll Call Attendance:

Present	11	Absent	3	Guest	0
Jean Krupinski	√	Jo Fickes	X		
Phil Van Dusen	√	Anthony McCall	X		
Denise Gillespie	√	Megan Hamel	X		
Katie Smith	√				
Jim Pullin	√				
Sally Morris	√				
Robin St Clair	√				
Tim Budinger	√				
Fred Griffith	√				
Jeff Schofield	√				
Bob Jallo	√				

Meeting started at 6:30 PM.

Review Old Actions

- **Tim** to advertise in another form of communication by April – **(complete)**
 - **Tim** send screen shot to Katie
- **Fred** to talk to the company coordinators about getting more involved – (offer free PDM)
- **Sally** look through pictures from Shutterbug to make the poster to hand out with the company coordinator packets
- **Denise** send Tim Facebook and LinkedIn sign-on and passwords –to put on Constant Contact
 - **Tim** orchestrate three way call with Denise and Constant Contact
- **Denise** will change all the SOPs and Bylaws to update logo (most have already been updated)
- Microsoft Office 365 – a SharePoint like program that also has software that would connect to a homepage. It would provide an easy way for everyone to update the website as needed
 - **Jeff and Denise** to look into the different options we have for the websites (Microsoft Office 365)
- **Denise** place order for APICS shirts

By Laws Update



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- The BOD went through the bylaws at the last meeting (**Robin and Denise** to get together so they are ready for the May meeting)

Finance

- Ended March at \$50,543.03
- Lockheed Martin dues were paid \$8,400
- \$1,275 was collected for another CPIM class
- We received \$500 from the Tampa chapter (classes taken over seas with Jerry Kilty)
- As of today, we are sitting at \$54,989.80
- Now we have two squares!! Thanks Phil!

Marketing

- Announcements in Periodicals & Local Media (**Tim** send all screen shots to Katie)
- New Company Contacts- five letters were sent out to new companies (**Tim** to send Katie a screen shot of the follow up e-mail)
- Company Coordinator Re-Kindle
 - **Fred** take the action to invite them to our May meeting (for free!)

Programs

- May
 - End of Year May Program
 - Company and Volunteer of the Year will be presented at PDM
 - Company of Year
 - Trophy
 - Volunteer of the Year
 - Certificate and Gift Card
- **Jean** to move forward on ordering the certificate and trophy
- Fall 2014 Program Planning
 - September: John Reynolds- Why You're Projects Succeed And Your Company is Failing
 - October: open - possible meeting with ISM (**Jean** talk with Mrs. Trevelude)
 - November: Walmart Distribution?
 - December: No Meeting
 - January: Second Harvest
 - February: Student Night at UCF (speaker needed)



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- March: Fed Ex?
- April: Mark Williams (South Florida Chapter)
- May: Open--Maybe tour Regal Boats?
- Other Idea (October or November??): Students at Timber Creek High School (east of UCF)
 - Mel Ramos – volunteer with the students in Robotics Club
 - Want to put together a program with us
 - Pre presentation at the main meeting?
 - In fall, do a site visit to their robotics lab?
 - Students looking to get exposure in our industry
 - **Denise** to work with Megan about fitting in this idea

Education

- LMCO training
 - One more session for Detailed Scheduling and Planning
 - Next week dry run to figure out why they are having so many technical issues
 - Requested someone from the training department at Lockheed Martin to be there to help
- CSCP Training –Tim sent out flyer; looked great!
 - Note for future: APICS needs to be in all CAPS when we send anything out
 - Show on the website
 - Tawana thought it was great
- CSCP Starting in July
 - Another one starting in September
- CPIM starting from Sep-May 2015
- Will continue into 2016
- FARO is interested in having CPIM classes taught

Student Affairs

- Seminole State
 - Was in attendance at the Orlando Airport Tour
 - They are looking for a strategy for students to get involved
 - Lisette Huillen-Dolby wants to help get students involved and form a partnership
 - Currently: to qualify for free student member, you must be a fulltime student
 - Request sent to Jason Wheeler (APICS Corporate Board) to change this rule
 - APICS reconsider full time student
 - APICS now reviewing



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- Question to APICS about student chapters not being affiliated with a school, but rather with an APICS Professional Chapter
 - Example: We could have a student chapter comprising of students from all the schools in our area
 - This would be advantageous for us, since there is not enough interest in the colleges as separate entities, but there is as a whole in the area.

Membership

- We currently have 123 members
 - Lost 4 members, gained 4 members, and old member paid his dues
- Megan still not a member (**Bob** will follow up)
- **Sally** send Bob the list of all the Lockheed Martin memberships

Social Media and Website

- Help Needed!
 - Jeff and Denise will get together in the next month
 - Information needs to be formatted in a usable format and in a timely manner so that it is easier to put on the website

Nominating Committee

- President : Anthony McCall
- Secretary: Jeff Schofield
- Treasurer: Phil Van Dusen
- Programs: Megan Hamel
- Student Affairs: Robin St Clair
- Marketing: Open
- Membership: Katie Smith
- Past President: Jean Krupinski
- Directors at Large: Denise Gillespie, Fred Griffith and Bob Jalio
- Form Committees: Tim Bissen interested and others
 - **Jim**: Making a few more calls

Thank you all for your interest! ☺



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Other Business

- San Juan District Meeting (June 20-23)
 - President should attend: Anthony McCall
 - Others interested: Denise, Phil, Robin, Jean, Jeff
 - **Jean** finalize who is going to go within the next week to begin making reservations
- Mini District Meeting 9/13 Orlando: Board Development
 - **Jean** remind Megan about the district meeting (Coordinate with Tawana) –Embassy Suites?

Fred is speaking to Consulting Accountants at Rainmakers Conference about Physical Count vs Cycle Count. Thanks Fred!

APICS Offerings

Now until May - Awareness Campaign

- Chapters can win a free attendance to International Conference (1 per district): Put conference logo on website and a link to the conference (Complete). Send two e-mail blasts to Conference 10/19-21, and mention at 2 PMDs
 - Submit by May 31

June-October- Performance Campaign

- Another chance to win a free admission to the International Conference
 - Based on increased percentage of people registered for the Conference
 - Compared to last year

Idea for our Chapter: At September PDM, give away a Conference Registration (need to promote!!)

Note: In the future we would like to support a student from the Mid Florida chapter area at the International Conference

Meeting adjourned at 8:28 PM.